

# **Supporting Document A-6**

**Letter from Chris Blewett, Acting Executive Director, establishing a relationship between the MRCOG and the Water Assembly**

September 2001

September 15, 2001

MEMORANDUM TO: To All Concerned

FROM: Chris Blewett, Acting Executive Director  
Acting Executive Director

SUBJECT: Approach to Water Planning Program Coordination

In the interest of moving forward on the development of a regional water plan the following approach has been generated to address the MRGCOG staff role for the project as outlined in Task 10 of the MRGCOG/ISC Contract Scope of Work. Within the currently committed resources of the project MRGCOG will employ a Water Coordinator, utilize existing staff resources, and procure any additional resources needed to fulfill the relevant functions identified in Task 10 of the MRGCOG/ISC Contract Scope of Work.

As the project proceeds, any issues related to the deployment of project, staff, or resources will be addressed and resolved by the Water Planning Coordinating Committee (WPCC) consisting of the Chair of the Water Resources Board, the Executive Director of COG, and the Chair of the Water Assembly. We expect that the WPCC will continue to meet, so as to monitor and verify that the program is proceeding on track, and to resolve any issues or needs for re-planning that may arise from budget limitations or other unforeseen circumstances. Prior to project initiation, the WPCC will generate a process flow diagram that illustrates the decision making relationships between MRGCOG and the Water Assembly.

MRGCOG's role in the development of the Regional Water Plan will be focused primarily on performing administrative and coordination functions. The Middle Rio Grande Water Resources Board and Water Assembly will be responsible for the technical oversight and planning and Regional Water Plan production. The responsibility of the MRGCOG Board of Director's Executive Board will be to approve all contracts, subcontract, and request for proposals after review and recommendation by the Middle Rio Grande Water Resources Board and the Water Assembly.

CB/lj

*[The "official" signed version of this memorandum is in the Oct. 2001 WRB handout packet.]*